

Rules & Procedures for Extra Credit Quizzes

SUMMER 2009

- Slips will be graded out of 4 points. There may be one or two questions.
- The blank quiz slips will be given out about twenty minutes after the lecture or video has begun.
- When the TAs distribute the slips make sure that you get their attention if you do not get one.
- Answers written on scrap pieces of paper will not be accepted.
- If you arrive after the slips have been distributed you cannot participate in the quiz.
- One quiz slip per student. Students can only fill out one slip – their own!
- Guests coming to the lecture (with permission from the Professor) cannot participate in the quiz.
- Fill out the slips clearly, making sure that your answers are legible.
- Do not forget to fill out your name and last 4 digits of your social security #.
- The quizzes are open book – you may look in your text book or lecture notes for the answer, just not at another student's slip! **Do not talk to your fellow students during the quiz, even when you are finished and leaving.**
- All taxa must be capitalized. There may a point penalty for not doing so.
- When finished take your quiz slip to the back of the lecture hall and place in the basket according to your lab section.
- All slips must be turned in at the end of the lecture. None will be accepted outside of the lecture period – so if you walk out with it by mistake....it's yours to keep!
- Place the slip in the correct orientation & **FACE DOWN!**
- Once you have placed your slip in the basket it cannot be retrieved without asking the TA on duty first and showing them what you are doing (writing in your name....but you may NOT change your response!) They will help you retrieve your slip when everyone has finished placing in theirs.
- Learn your correct section #. You may loose points if you state it incorrectly.
- Anyone caught cheating will have broken the FSU Academic Honor Policy and will be treated accordingly! We take the FSU Academic Honor Policy very seriously and the following infractions will be considered breaches of the code. Students (all parties involved) caught doing any of the following will be reported to university authorities.
 - When a student takes a slip with the intention of filling it out later and submitting it, saying that they forgot to turn it in.
 - When a student takes more than one slip with the intention of giving it to a friend whom they know will be coming to lecture after the slips have been distributed.
 - When a student fills out a slip for a student who is absent from the lecture.
 - Any other activities that are considered as being suspicious.